**CANR CAC Meeting  Minutes**

**13 December 2024**

In attendance – Dan Buskirk, Jenifer Fenton, Euihark Lee, Frank Lupi, Haddish Melakeberhan, Brent Ross, Jason Rowntree, David Skole, Ajit Srivastava, Breanne Turcola (undergraduate rep), Gerald Urquhart, Jennifer Weichel, Dong Zhao, Emily Holm, Melissa Hansen (SAC), Marianna Szucs, (for Henry Chung), Chris Brown (Grad Student Rep)

Minutes Recorded by Gerald Urquhart

Join Zoom Meeting

<https://msu.zoom.us/j/91383397035>

Meeting ID: 913 8339 7035

Passcode: 625694

1. Call to Order – Jason Rowntree, Chair. (Action item)
2. Introductions (Information item)
3. Approval of agenda. (Action item)  - APPROVED
4. Approval of minutes for previous meeting – November 9th, 2024 Meeting. Please review prior to this meeting (available in Teams) (Action item)  - APPROVED
5. Update – Interim Dean Matt Daum. (Information item)  - NOT PRESENT
6. Assistant Dean for Faculty Affairs and Development Update Brian Horgren (Information item) - NOT PRESENT

Old business

1. Service Percentages Sub-Committee Report (Action item) - At Deans and Directors
2. RPT Voting Method Sub-Committee (Action item)
3. Review and Standardize the Process of Annual Evaluation of Faculty Across CANR (Information item)
	1. No consensus at last meeting about whether there should be standardization
	2. Desire for standardization within a department
	3. Checks and balances at college level (Brian Horgan)
	4. Bigger question of whether there is too much difference between departments and types of scholarship for standardization
	5. Create subcommittee to evaluate annual review—motion to create—vote failed
	6. Teams folder with bylaws on annual review?
	7. For January - Investigate system in College of Arts and Letters (invite Sonja Fritzsche from CAL to present)

New Business

Dean Search Update

Other

Next meeting is January 10th, 2024

Adjourn.